

Power Point 2015-3

You are going to create a short presentation of 3 slides about the website that you are creating for Supa Scuba.

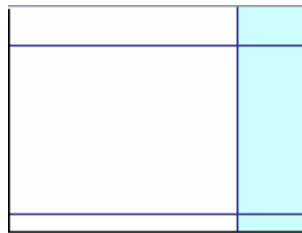
The presentation will be delivered using a multimedia projector. Presenter notes need to be produced with the slides.

1. Create a new presentation with 3 slides.

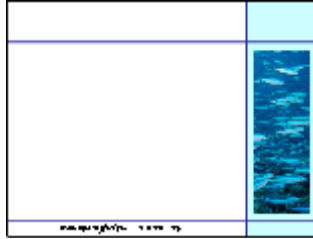
The master slide:

2. The master slide must have:
 - a pale blue background on the right hand side (about 1/4 of the width of the slide)
 - one vertical dark blue line as a border for the pale blue background
 - two horizontal dark blue lines
 - each line should be 4 points wide.

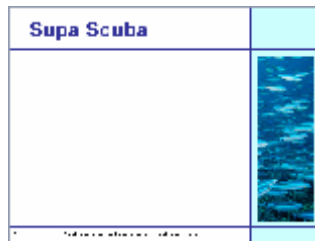
It should look like this:



3. Include an automated slide number, left aligned in the white area at the bottom of the master slide. Make sure that it does not overlap any of the lines added at Step 2.
4. Place an image (from clipart, scanner, digital camera or elsewhere) of one or more fish in the right hand area.
Crop and/or resize the image so that it fits within and will not overlay the dark blue lines added at Step 2. Do not distort the image. Make sure that the image fills more than 50% of the available space.
5. Enter your name, Centre number and candidate number. Centre align this text in the white area, below the blue line, at the bottom of the master slide. Use a black, 12 point, bold, sans-serif font. It should look like this:



6. Add the text **Supa Scuba**, left aligned in a dark blue, 48 point sans-serif font at the top of the master slide. This should be above the blue line and not overlap any of the other objects on the slide. It should look like this:



7. Set the following styles for the presentation:

Heading:	Dark blue, left aligned, large font (60 point)
Subheading:	Blue, centre aligned, medium font (30 point)
Bulleted list:	Black, left aligned, small font (20 point). Use a bullet of your choice.

On each slide add text and images to the main white area of the slide. No text or objects should overlap any items on the master slide.

On the first slide:

8. Enter the heading **New website**
9. Enter the subheading **Proposed web pages** below the heading.
10. Add the following presenter notes to this slide:
During the development of this new website, we have realized that the proposed design brief may need to be amended.

On the second slide:

11. Enter the subheading **Rationale** in the same style as the first slide.
12. Enter the following bulleted list on the left side of the slide:

- **Customer views**
- **Easier site location**
- **Faster navigation**
- **Compliant with new browsers**

13. The bulleted list should have each bullet set to appear one at a time using the same animation effect. No other elements of the slide should be animated.
14. Add the following presenter notes to this slide:
The proposed design brief did not take into account the latest web browsers, or recent customer satisfaction surveys.

On the third slide:

15. Create a pie chart from the following data:

Type of trip	2008 Dives
Go deep	2512
Wreck week	12608
Shark experience	940
Wall dives	12540
Cave dives	353
Drift dives	13247

16. Label the segments with the type of trip and percentage value. Do not display a legend.
Place the chart in the centre of the slide. Enlarge the chart so that it is clearly visible.
Make sure the chart is not distorted.
17. Add the following presenter notes to this slide:
This information could be added to the trips page of the website to indicate the number of dives made in a single year on your trips.

For the whole presentation:

18. Use the same transitional effect between each slide.
19. Save the presentation using a new filename.
Print the presentation showing all the presenter notes.
20. Save a screen shot of slide 2 showing the animation used for the bulleted list.
21. Save a screen shot of the presentation showing the transitions between the slides.